

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1754275 **Vendor Name:** LibraryPass, Inc

**Check Details:**

**Check Number:** E0110950 **Check Amount:** \$ 1,840.78 **Check Date:** 12/9/2025

**Invoice Details:**

**Invoice Number:** 11009 **Invoice Date:** 11/26/2025 **PO Number:** P0020668  
**Voucher Number:** V0915869

**Document Type:** AP Invoice

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**Document Below**

INVOICE

Library Pass, Inc  
306 W 7th Street STE 500  
Fort Worth, TX 76102

accounting@librarypass.com  
+1 (512) 400-4318  
https://librarypass.com



Yuli Melnyk

Bill to  
Jaimie Huber  
College of DuPage IL  
425 Fawell Blvd  
Glen Ellyn,, IL 60137 USA

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Ship to  
Jaimie Huber  
College of DuPage IL  
United States

Invoice details

Invoice date: 11/26/2025  
Due date: 01/10/2026

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.		Comics Plus Renewal - Academic Library	RCPAL	Term: 2/1/26 - 1/31/27 Access: Emergent - Adult *25% RAILS Discount Honored	1	\$1,840.78	\$1,840.78
Total						\$1,840.78	

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

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**Comics Plus FY26 Renewal is ready for payment**

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"Konkel, Mary" <konkel@cod.edu>

Wed, Dec 3, 2025 at 01:08 PM UTC

CC:

BCC:

The attached invoice for Comics Plus FY26 Renewal is ready for payment and Authorization for Library to Submit invoices is attached.

Thank you,

MARY

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**Mary S. Konkel**

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: [konkel@cod.edu](mailto:konkel@cod.edu)

<https://library.cod.edu>

*You have brains in your head. You have feet in your shoes. You can steer yourself any direction you choose / Dr. Seuss*

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**1 attachment**

Comics Plus FY 26 Invoice and Authorization.pdf